



Family Education Rights and Privacy Act (FERPA) Acknowledgement

Student full name: _____ PC ID#: _____ Date: _____

Disclosure of Directory Information

The Family Educational Rights and Privacy Act (FERPA) of 1974 (as amended) designates certain information about students as "directory information" and gives the College the right to disclose this information. Under the provision of FERPA, you have the right to withhold the disclosure of this information. Below is a list of what the College designates as directory information:

- Full name
- Addresses (local, permanent, email)
- Local phone number
- Major field of study
- Photograph
- Participation in officially recognized activities and sports
- Weight and height (for members of athletic teams)
- Dates of attendance
- Classification
- Degree(s) and awards/honors received

If you so choose, the College will not disclose this information. However, please consider carefully the consequences of your decision. Here are a few examples of information we would not release if you request that we withhold your directory information:

- We would be unable to perform a verification of enrollment, degree verification, etc. by phone.
- Your name would not be included on any Dean's or President's Lists that are sent to local newspapers.
- Your name and contact information would not be included on our web directory.

Presbyterian College will honor your request to withhold the information listed above but cannot assume responsibility to contact you for subsequent permission to release that information. By signifying below, the request to withhold this information becomes valid until a written request to rescind is received by the Registrar's office.

☐ request that my directory information NOT be disclosed.

Disclosure of Information to Parents/Guardians and Other Third Parties

The student must provide written permission via a FERPA Waiver form located on the Registrar's web page. The form must be completed by the student alone and returned to the Registrar's Office physically or by email from the student's PC email address only.