PRESBYTERIAN COLLEGE
Request for Honors Research 398 or 4003

Name _____ **PC ID** _____ **Date** _____

PC Box _____ Local Telephone _____

Classification _____ Major GPA _____ Cumulative GPA _____

I request permission to pursue a departmental honors research project in _____

under the direction of _____

Title of Research Project (only 30 characters) _____

Course _____, 398/4003 Semester _____ Number of hours _____
Letter grade credit _H_

NOTE: Students are required to have a grade point average of 3.40 in all major courses and a
3.20 cumulative GPA. All work for the project must be completed by the end of the semester,
including senior thesis and oral defense.

_____
Signature of student   Date

Department:

_____   _____
Supervising Instructor   Date

_____   _____
Department Chair   Date

_____   _____
Provost   Date

Completion:

The student above has completed all requirements for an honors research project in this
department. It is recommended that he/she be graduated with departmental honors.

_____
Signature of instructor   Date

Distribution: Student, Department Chair, Supervising Instructor, Registrar

DEPARTMENTAL HONORS PROGRAM/RESEARCH
Guidelines

1. Student requesting honors research must have a GPA of 3.20 in all courses and a 3.40 GPA in major courses.

2. The topic for study should be selected in consultation with the faculty advisor.

3. A prospectus should be prepared and submitted to the department for approval prior to registration for the term of study.

4. All department members must approve research proposal.

5. Research may be undertaken during the fall or spring semester or may be undertaken during a summer term and completed in the fall term.

6. Completion of the senior thesis or project should be of exceptional quality.

7. Oral defense of paper/project should be made before department members and open to college community. Honors students participate in all other defenses within their discipline.

8. Minimum of three hours and maximum of six hours credit granted for honors research program.

9. The work will be appropriately designated on the student's diploma and transcript.

10. Upon completion of all aspects of the program, the department chair should submit appropriate form to the Registrar for recording.

11. Faculty advisor will receive additional compensation for the supervisor of honors research work at the end of the academic year.

<u>Application for Honors Research</u>

To be completed by the student:

1. Objectives:

2. Outline of Study:

3. Techniques and resources to be used (may include bibliography):

Instructions:

      Complete the form in its entirety.

      Sign the form and have your course instructor and department chair approve/sign.

      Attach your course proposal or complete the information on this page.

      Submit form to the Office of the Provost.

      You will be notified by email when your request has been approved. Please allow 2-3 days for the course to be entered onto your schedule.